

### Who You'll Work With

Sellwood Consulting LLC ("Sellwood") is the Northwest's premier independent, employee-owned investment advisory firm. Located in Portland, Oregon, Sellwood provides tailored investment solutions to sophisticated institutional clients.

### What You'll Do

Sellwood is seeking an Analyst to join our investment team. In this role, you will be an integral member of our client teams and perform the following tasks:

- Prepare investment performance reports, including collecting and reconciling performance data from custodians and investment managers.
- Complete ad-hoc analysis for client deliverables under the supervision of Consultants and/or Associates. Some examples include asset allocation studies, manager searches and portfolio rebalancing.
- Produce reports and client deliverables.
- Work with statistical packages (e.g. Excel spreadsheet building and modeling).
- Other investment-related research projects and office-related tasks.

### What You'll Bring

Analyst candidates should have a Bachelor's degree or expect to receive one by December of 2021. We are looking for candidates that have a demonstrated interest in and knowledge of investments combined with strong project management, quantitative, analytical, written and verbal skills. A successful candidate must be proactive, ethical, a team player and able to thrive in a fluid, team-based work environment. Working knowledge of Microsoft Excel is preferred.

### What We Offer

- *Competitive pay and benefits* – Sellwood's employee benefits include company 401k contributions, profit-sharing, discretionary bonuses, health/vision insurance plans with company HSA contributions, and generous paid time off.
- *Meaningful work and mission* – You will help bring our clients' goals to fruition; what sets us apart is that we do it with a rare independence that allows us to put clients first—always.
- *Direct access to firm principals* – Our size allows for firm wide collaboration and regular exposure to our leaders.
- *Respect for (and flexibility that allows for) work/life balance* – And—while you're at the office—a genuinely collegial, collaborative office culture.
- *Opportunities for growth, both personal and professional* – Our firm is growing, and we encourage professional development and internal advancement. We actively support our employees' community volunteerism, professional education and credentials, as well as mental and physical health activities.

### To Apply

Interested candidates should submit their cover letter with salary expectations and résumé via email to [analystjob@sellwoodconsulting.com](mailto:analystjob@sellwoodconsulting.com). Only those candidates whose qualifications meet our requirements will be contacted. No phone calls, faxes, or temporary agencies please.

Sellwood supports workforce diversity and is an Equal Employment Opportunity Employer.